



Hinckley & Bosworth
Borough Council

A Borough to be proud of

Overview and Scrutiny Work Programme 2017/2018

OCTOBER 2017

SCRUTINY COMMISSION

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
9 October 2017	Libraries in Hinckley & Bosworth (scrutiny review)	Request of Commission to review library provision	Evaluate library provision across borough and support provided or required	Rebecca Owen	2
	Special Expenses Area (scrutiny review)	To review the role and purpose of Hinckley Area Committee	Ensure the roles and responsibilities of the committee are appropriate and make any recommendations to Council as necessary	Julie Kenny	2
	Crescent update	To review the success of the project	Information	Malcolm Evans	All
	Tenant satisfaction survey	To scrutinise the outcome of the survey	Recommend actions where appropriate	Sharon Stacey	1
	Developing communities fund (exempt report)	To recommend funding	Recommendation to SLT	Caroline Roffey	All
	Rate relief policies (three reports)	Scrutiny prior to decision	Recommendation to Executive	Ashley Wilson	3
23 November 2017	Affordable Housing delivery	Annual progress report	Monitor delivery of affordable housing	Nic Thomas	1, 3
	Planning appeals update	Six monthly update	Monitor performance in relation to planning decisions	Nic Thomas	3
	Communication Strategy	Consultation prior to approval	Support for strategy	Jacqueline Puffett	All
	Update on car parking in Hinckley town centre, and car parks study	Request of Commission to follow up previous discussion	Ensure adequate provision and value for money	Caroline Roffey	2
	Changes to parking Order	Scrutiny prior to Council decision	Recommendation to Council	Caroline Roffey	2
	Asset disposals	Update	Monitor assets	Malcolm Evans	All
	Leisure centre update	To review performance	Information	Simon Jones	All

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
		of the project			
	Draft Strategic Growth Plan and Memorandum of Understanding	Scrutiny prior to decision	Recommendation to Council	Nic Thomas	
	Local Plan – issues and options consultation	Scrutiny prior to decision	Recommendation to Council	Nic Thomas	
	Recommendations of the Independent Remuneration Panel on Members' Allowances	Scrutiny prior to Council decision	Recommendation to Council	Rebecca Owen	All
1 February 2018	Budget (joint meeting with F&P)	To scrutinise recommendations prior to deliberation by Council	Recommendations to Council	Ashley Wilson	All
	Tenant evaluation team	To present its work to members	Information		1
	Tenancy management	Request of Commission	Awareness of tenancy management, conditions, powers	Maddy Shellard	1
22 March 2018	Parish & Community Initiative Fund	Annual report	Recommendations to SLB	Caroline Roffey	All
	Section 106 contributions update	Annual update	Ensure money is being allocated and used	Nic Thomas	All
24 May 2018	Planning appeals update	Six monthly update	Monitor performance in relation to planning decisions	Nic Thomas	3
19 July 2018	Community Safety Partnership	Six monthly update	Ensure effective operation of partnership and monitor local policing provision	Sharon Stacey	1, 2
13 September 2018	Air quality management	Annual update	Monitor air quality in the	Simon Smith	1, 2

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
			borough		
8 November 2018	Affordable housing delivery update	Update on delivery against requirements	Information	Nic Thomas	1, 3
	Planning appeals update	Six monthly update	Monitor performance in relation to planning decisions	Nic Thomas	3
	Together for Tenants	Update	Information		1

FINANCE & PERFORMANCE SCRUTINY

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
6 November 2017	Frontline service review – Planning	Programme of performance reviews	Monitor performance	Nic Thomas	All
	Customer Services – 6 month progress update	Monitor performance in relation to call waiting times/calls lost and face to face enquiries	Ensure performance is maintained	Julie Stay	2
	Revenue & capital outturn quarter 2 2017/18	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	All
	Aged debts quarter 2 2017/18	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	3
	Business rates retention quarter 2 2017/18	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	3
	Treasury management quarter 2 2017/18	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	3
29 January 2018	Frontline service review – Environmental Health	Programme of performance reviews	Monitor performance	Rob Parkinson	All
	Performance & risk quarter 2 2017/18	To monitor performance in-year	Identify improvements	Cal Bellavia	All

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
19 March 2018	Performance & risk quarter 3 2017/18	To monitor performance in-year	Identify improvements	Cal Bellavia	All
	Business rates retention quarter 3 2017/18	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	3
	Aged debts quarter 3 2017/18	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	3
21 May 2018	Aged debts quarter 4 2017/18	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	3
	Treasury management quarter 4 2017/18	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	3
	Revenue & capital outturn quarter 4	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	3
16 July 2018	Performance & risk year end 2017/18	To monitor performance in-year	Identify improvements	Cal Bellavia	All
	Business rates retention quarter 4 2017/18	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	3
	Aged debts quarter 1 2018/19	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	3
	Treasury management quarter 1 2018/19	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	3
10 September 2018	Revenue & capital outturn quarter 1 2018/19	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	3
	Performance & risk quarter 1 2018/19	To monitor performance in-year	Identify improvements	Cal Bellavia	All
	Business rates retention quarter 1 2018/19	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	3
5 November 2018	Revenue & capital outturn quarter 2 2018/19	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	All

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
	Aged debts quarter 2 2018/19	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	3
	Business rates retention quarter 2 2018/19	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	3

To programme

Living / minimum wage (SC)

Standard of housing in the borough (SC)

Flytipping (SC)

Powers to require tenants to maintain their property (SC)

Fleet procurement (SC)

Frontline service reviews for 2018/19 (F&P)

Key to corporate aims

1 – People

2 – Places

3 – Prosperity